

Form TJ-104, **SUMMONS REGISTRY BOOK (Section 13(f), Rule 3, JSR)**

_____ TRIAL COURT OF _____
 Street Address _____
 Municipality/City/Province _____

Page _____
 (Perpetual Numbering)

SUMMONS REGISTRY BOOK (SRB)

(Paper Size: 8-1/2 by 11" - Temporarily Keep in a 3-Ring Binder - Book bind upon reaching 2-inches thick)
IMPORTANT: A citizen who fails to appear shall be issued an Order to Show Cause (OSC) the next day after his failed Appearance Date pursuant to Sec. 13(e), Rule 3, of the JSR on Form TJ-115. Entry in this Registry shall be conclusive proof that a summons has been properly served.

Summons # Taken from Form TJ- 103	Date of Issue of Summons	Name of Citizen to whom Summons was Issued	Voter ID Registration Number	Date of Scheduled Appearance	(Check Mark) APPEARED?	
					YES	NO
	Address					
	Mun/City/Province					
	Address					
	Mun/City/Province					
	Address					
	Mun/City/Province					
	Address					
	Mun/City/Province					
	Address					
	Mun/City/Province					